



**DEPARTMENT OF  
SPORT, ARTS & CULTURE  
HEAD OFFICE**

Confidential

Ref: S4/1/1  
Enq: Ms Ramavhanda ND  
Date: 08 September 2022

TO: ALL HEADS OF DEPARTMENTS AND STAFF  
LIMPOPO PROVINCIAL ADMINISTRATION

**ADVERTISEMENT OF POSTS FOR LIMPOPO DEPARTMENT OF SPORT, ARTS AND CULTURE  
(DSAC) CIRCULAR NO: 10 OF 2022**

Department of Sport, Arts & Culture is an equal opportunity, affirmative action employer with clear employment equity targets. Applications are hereby invited for filling of vacant posts, which exist in the Limpopo Department of Sport, Arts and Culture as per attached "Annexure A". Women and People with Disabilities are encouraged to apply.

Applications must be submitted on new Z83 forms obtainable from all Government Departments or can be downloaded from [www.dpsa.gov.za](http://www.dpsa.gov.za).

The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D should be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded "no" to the question "Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? If yes (provide detail)" then it is acceptable for an applicant to indicate not applicable or leave blank to the question, "In the event that you are employed in the Public Service, will you immediately relinquish such business interest?". Applicants may leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration". Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable if the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered. The Department reserves the right to appoint.

A specific reference number for the post applied for must be quoted in the space provided on Z83 form.

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## **INTERNSHIP PROGRAMME: 02 GRADUATE INTERNSHIP AND 05 WORK INTEGRATED LEARNING (WIL) OPPORTUNITIES**

Applications are invited from unemployed graduates and Technical Vocational Education and Training (TVET) Colleges between 18 and 35 years of age. Applicants should be residing in Limpopo Province and should have never participated in an internship programme before, in any government department. Women and people with disabilities are encouraged to apply.

### **GRADUATE INTERNSHIP**

Graduate interns will receive a stipend of R6 174.96 per month for a period of 24 months.

<b>QUALIFICATIONS REQUIRED</b>	<b>Ref No</b>	<b>AREA OF PLACEMENT</b>
Degree/National Diploma in Archives & Records Management or Information Sciences/Studies	<b>DSAC 2022/01</b>	Archives services (1)
Degree/National Diploma in Supply Chain Management, Logistics or Finance related	<b>DSAC 2022/02</b>	Supply Chain Management (1)

### **WORK INTEGRATED LEARNING**

Student interns will receive a stipend of R2 500 per month for a period of 18 months.

<b>QUALIFICATIONS REQUIRED</b>	<b>Ref No</b>	<b>AREA OF PLACEMENT</b>
N6 Certificate in Financial Management and related fields	<b>DSAC 2022/03</b>	Finance (2)
N6 Certificate in Management Assistant/Office Management	<b>DSAC 2022/04</b>	Financial Management (1) Corporate Services (1) Cultural Affairs (1)

Certified copies of educational qualifications, academic records, identity documents and a valid driver's license (where required) are only required to be presented on the day of the interview.

Faxed or e-mailed applications will not be considered. Failure to comply with this requirement will result in the candidate being disqualified. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. However, should there be any dissatisfaction; applicants are hereby advised to seek reasons for the above administration action in terms of Promotion of Administrative Justice Act (PAJA), Act No.3 of 2000.

The closing date for submission of applications is **the 07<sup>th</sup> of October 2022 @13h00**. Short-listed candidates will be subjected to a security clearance and pre-employment screening and verifications. Successful incumbent will be expected to sign a performance agreement within one month after assumption of duty.

The successful candidate will also be required to disclose their financial interest in accordance with the prescribed regulations.

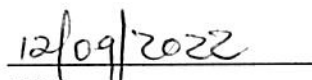
The contents of this Circular will also be posted on the following websites [www.sac.limpopo.gov.za](http://www.sac.limpopo.gov.za) / [www.limpopo.gov.za](http://www.limpopo.gov.za), and [www.dpsa.gov.za](http://www.dpsa.gov.za)

Applications should be submitted to:

The Head of Department,  
Department of Sport, Arts and Culture  
Private Bag X 9549  
POLOKWANE, 0700

Hand delivered at 21 Rabe Street, POLOKWANE. Enquiries: Mr Musia 015 284 4143 and Ms Ramavhanda ND 015 284 4038

  
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HEAD OF DEPARTMENT  
MRS RAMOKGOPA M.D

  
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DATE