



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
SPORT, ARTS & CULTURE
HEAD OFFICE

Confidential

Ref: S4 /1/1
Enq: Ms Ramavhanda ND
Date: 27 May 2022

TO: ALL HEADS OF DEPARTMENTS AND STAFF
LIMPOPO PROVINCIAL ADMINISTRATION

**RE-ADVERTISING OF POST CIRCULAR NO. 01 OF 2022 LIMPOPO DEPARTMENT
OF SPORT, ARTS AND CULTURE (DSAC)**

1. Applicants are hereby invited for the filling of vacant post, which exist in the Department as outlined on the attached document, **Annexure A**.
2. Applications for **Independent Risk Management Committee Chairperson** must be submitted on new Z83 form obtainable from any Public Service Department / Institution or can be downloaded from www.dpsa.gov.za.
3. Applicants are not required to submit certified copies of qualifications with their application, but must submit a duly completed new Z83 application for employment form, and a detailed CV.
4. Only shortlisted candidates should submit certified copies of educational qualifications and other relevant documents to the Human Resource section on or before the day of the interview.
5. Applications with attachments will not be considered. A specific reference number for the post applied for must be quoted in the space provided.
6. All applications should be submitted to **The Head of Department, Department of Sport, Arts and Culture, Private Bag X 9549, POLOKWANE, 0700** or submitted by hand at 21 Rabe Street, POLOKWANE, 0699. Enquiries: Mr Musia 015 284 4143, Ms Maphoto V 015 284 4325 and Ms Ramavhanda N.D @ 015 284 4038. **Faxed or emailed applications will not be considered.**

21 BICCARD ST, POLOKWANE, 0699. Private Bag X9549, POLOKWANE, 0700
Tel: (015) 284-4000 • Fax: (015) 284-4508
Website: www.limpopo.gov.za

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7. The contents of this circular must be brought to the attention of all interested candidates. All short-listed applicants will be subjected to security screening, verification of qualifications and must provide their original certificates of the qualification and Identity Document on the day of the interviews for verification purposes.
8. Applicant (s) recommended for appointment will be subjected to all vetting procedures.
9. The closing date is **24 June 2022** at 15h00. Applications received after the closing date will not be accepted. For more information regarding the requirements and duties in respect of the position, please visit our website at www.sac.limpopo.gov.za. Click on vacancies and ensure you follow the correct link for the position of interest.
10. If you do not receive any response from us within three (3) months after the closing date, regard your application as unsuccessful.
11. DSAC is an equal opportunity and affirmative action employer. Women and people with disabilities are encouraged to apply.


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Acting Head of Department
Mr Ngumla MA


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Date

Post : Independent Risk Management Committee Chairperson (IRMCC)
Reference : DSAC 01/2022
Salary : As determined by the National Treasury/ Auditor-General (SAICA tariffs)
Centre : Head Office (Polokwane)
Period : Appointment will be made for a period of 03 Years . The appointment is not a full time appointment.

Notes: Subsistence and travelling allowances when attending Risk Management Committee's Activities and meetings will be paid by the Departmental Risk Management Sub-directorate in accordance with specific guidelines if the person resides in or outside the province. The Risk management Committee will have four (04) statutory meetings per annum and additional meetings may be convened if deemed necessary by the Chairperson.

Convened
[Signature]

Requirements:

The ideal candidate should have a relevant bachelor's degree in Legal/Accounting/ Risk Management/ Auditing and/ or Financial Management coupled with five (5) to ten (10) years management experience from Audit/ Financial Management/Risk Management environment.

Further qualifications such as CIA/MBA/MBL and knowledge of Enterprise-Wide Risk Management (EWRM), Committee of Sponsoring Organizations (COSO) model and the Public Sector Risk Management Framework and any other applicable Laws will be considered as an additional advantage.

In addition to the above, the candidate should demonstrate experience in participating in Governance structure, ability to dedicate time to the activities of Limpopo Department of Sport, Arts, and culture's Risk Management. Have an inquisitive personality within reasonable levels of probing, analytical reasoning abilities and good communication skills, and a fair understanding of the regulatory framework within which Provincial Departments operate.

The candidate should be an independent person that is not employed by any government department and or public entity.

Duties:

The candidate will be responsible for chairing the Department's Risk Management Committee and to play an oversight role with regard to monitoring and implementation of risk management within the Department. Assist in reviewing risk management action plans to be instituted and ensure compliance to the plan. Integrate risk management into planning, monitoring, and reporting processes. Provide advice/guidance on setting risk appetite and review of risk appetite and tolerance levels as well as implementation of risk

[Signature]

maturity model. Provide quarterly reports to audit committees and other management committees. Assist the Accounting Officer to discharge his/her duties in respect of Risk Management with an aim of achieving Department's objectives. Review and monitor the implementation of Risk management process in line with Public Sector Risk Management Framework, PFMA, Risk Committee Charter and King III report on Corporate Governance. Ensure compliance to the statutory requirements and Risk management best practices.