



## **DEPARTMENT OF SPORT, ARTS AND CULTURE**

### **DOMAIN SERVICE STANDARDS**

**2014- 2015**

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## STATEMENT OF PUBLIC SERVICE COMMITMENT

We, the officials of the Department of Sport, Arts and Culture - a champion of sport, recreation, arts, culture and heritage services in the Province, hereby commit ourselves to service excellence to the people of Limpopo. We further commit ourselves to executing our tasks in such a manner that it advances the creation of social cohesion, nation building and a common understanding and respect of the heritage and culture of all our people.

We undertake to fulfill our mandate in such a way that it positively and meaningfully contributes towards the goals of National Government, especially with the eye on reduction of poverty and unemployment, the battle against crime and the creation of a healthy and active nation.

We also hereby recommit every employee of this Department to a continued and unwavering service to the citizens of Limpopo – our clients – and to the creation of a healthy, proactive and eager workforce.

## **2. VISION**

A champion of Sport, Arts, Culture and Heritage Services for socio-economic development in Limpopo.

## **3. MISSION**

To enhance unity in diversity through the provision of Sport, Arts, Culture and Heritage Services for sustainable development.

## **4. CORE VALUES**

The Department has committed itself to the following core values:

- Honesty and integrity
- Accountability
- Transparency and fairness
- Discipline and commitment
- Team work

## **5. STRATEGIC OUTCOME ORIENTED GOALS**

- Good corporate governance
- Increased social cohesion and national identity
- Increased access to information
- Increased participation and excellence in sport

### **5.1 Administration**

- To develop and implement citizen participation programmes.
- To achieve an unqualified audit report.
- To develop and implement capacity building programmes.

### **5.2 Cultural affairs**

- To promote and develop sustainable Arts; Culture; Museums and Heritage and Language services programmes.
- To advance artistic disciplines into viable industries
- To sustain three existing provincial museums infrastructure annually.
- To develop and implement literature programmes.

### **5.3 Library and Archive Services**

- To develop Library and information services infrastructure.
- To provide relevant library material.
- To develop and implement records management services.
- To conserve and preserve archivalia.

#### 5.4 Sport and Recreation

- To implement sport and recreation programmes.
- To establish, support and transform institutional structures.
- To implement 2010 World cup legacy programme.
- To develop and nurture sport management skills.

### 6. SERVICE STANDARDS

#### 6.1 CULTURAL AFFAIRS

KEY SERVICE	QUANTITY	QUALITY	TARGET GROUP	TARGET AREA	TIME PERIOD	FULL STATEMENT/ STANDARDS
Celebration of significant days in our cultural calendar	2	White Paper on Arts, Culture and Heritage services, 4 June 1996	Provincial citizenry	Limpopo province	Annually	To contribute to social cohesion through celebration of 2 significant days which are Freedom day and Heritage annually in line with the White Paper on Arts, Culture and Heritage services, 4 June 1996
Language programmes developed and implemented	4	According to South African Translators Institute' standards	Government departments and municipalities	Limpopo Province	Annually	4 Language programmes developed and implemented for Limpopo government departments and municipalities in line with the South African Translators Institute' standards on monthly/quarterly basis.
Translation of documents into official languages.	172	According to South African Translators Institute' standards	Government departments and municipalities	Limpopo province	Annually	To translate 172 documents into official languages according to South African Translators

KEY SERVICE	QUANTITY	QUALITY	TARGET GROUP	TARGET AREA	TIME PERIOD	FULL STATEMENT/ STANDARDS
						Institute'
Provide information to the visitors on museum and heritage	8 500	In line with the White Paper on Arts and Culture	Museum visitors	Mopani and Vhembe District	Annually	To provide information to 8500 visitors on museum and heritage in line with the White Paper on Arts and Culture

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## 6.2 LIBRARY AND ARCHIVES SERVICES

KEY SERVICE	QUANTITY	QUALITY	TARGET GROUP	TARGET AREA	TIME PERIOD	FULL STATEMENT/ STANDARDS
Building of libraries	5	Provincial Library and Information Services Act, No.7 of 2001.	General community members	5 district municipalities ( Limpopo Province)	Annually	To build 5 new libraries in line with the Provincial Library and Information Services Act, No.7 of 2001 by 2014-15
Upgrading of library buildings	1	Provincial Library and Information Services Act, No.7 of 2001.	General community members	Mopani District	Annually	To upgrade 1 library in line with the Provincial Library and Information Services Act, No.7 of 2001 by 2014-15
Conduct Monitoring and support of community library service	360	Library and Information Services Act. No.7 of 2001	Public and district libraries	Limpopo province	Annually	To conduct 360 monitoring visits in line with Library and Information Services Act. No.7 of 2001
Approval of records classification systems	6	In accordance with the Provincial Archives Act No.5 of 2001	Provincial Departments and municipalities	Limpopo province	Annually	6 record classification systems approved In accordance with the Provincial Archives Act No.5 of 2001
Inspection of governmental bodies	20	In accordance with the National Archives Act	Provincial Departments and municipalities and records managers	Limpopo province	Annually	20 governmental bodies Inspected In accordance with the National Archives Act
Training of records managers	200	Provincial Archives Act No.5 of 2001	Records managers and staff in departments and municipalities, archivists, records	Limpopo province.	Annually	To train 200 managers in records management in line with Provincial Archives Act No.5 of 2001

KEY SERVICE	QUANTITY	QUALITY	TARGET GROUP	TARGET AREA	TIME PERIOD	FULL STATEMENT/ STANDARDS
			management forum members.			

### 6.3 SPORT AND RECREATION

KEY SERVICE	QUANTITY	QUALITY	TARGET GROUP	TARGET AREA	TIME PERIOD	FULL STATEMENT/ STANDARDS
Promotion of sport development programmes	8	White paper on Sport and Recreation, 1999	Identified athletes , women , teams and clubs	Local and District Municipalities  Limpopo province	Annually	Annual promotion, identification and implementation of eight (8) sport development programmes in all districts as per White Paper on Sport and Recreation
Capacity building for sport administrators	800	White paper on Sport and Recreation, 1999	Coaches, managers, administrators and athletes	Local and District Municipalities  Limpopo province	Annually	Capacity building for 800 administrators annually in accordance to the White paper on Sport and Recreation, 1999
Tournaments and / leagues staged	18	White paper on Sport and Recreation, 1999	Identified athletes , women , teams and clubs	Local and District Municipalities	Annually	18 tournaments and leagues staged in all districts as per White Paper on Sport and Recreation
Training of people	1 000	National Qualification Framework	Teacher coaches, sport assistants and cluster coordinators	Capricorn, Mopani, Sekhukhune, Waterberg and Vhembe	Annually	Training 1000 people as part of the club development program in line with National Qualification Framework



Provide Community Mass Participation Programme	62 communities	White paper on Sport and Recreation, 1999	Athletes in participating hubs	Capricorn, Mopani, Sekhukhune, Waterberg and Vhembe	Annually	To provide annual Mass participation in sport activities is implemented in 62 communities as per White paper on Sport and Recreation, 1999
Provide school with equipment and attire	150	White paper on Sport and Recreation, 1999	Schools	Limpopo province	Annually	To provide 150 schools with equipments and attire annually in line with White paper on Sport and Recreation, 1999



**Maraba MMD**  
Acting Head of Department

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For more information contact:

**Senior Manager Strategic Planning: Ms F.D. Maguga**

21 Biccard Street  
Polokwane  
0700

Office N0: 13 - 3<sup>rd</sup> Floor  
Tel: 015 284 4135  
Cell: 082 3577 689

E-mail: [magugaf@sac.limpopo.gov.za](mailto:magugaf@sac.limpopo.gov.za)

**Deputy Manager: Seopa C N.**

Office N0: 45 - 2<sup>nd</sup> Floor  
Tel: 015 284 4211 (W)  
Fax: 086 546 0907  
Cell: 072 209 4833

**Help Desk Officer: Mathye K.S**

Office: Ground Floor (Reception).  
015 284 4320 (W)  
E-mail: [managak@sac.limpopo.gov.za](mailto:managak@sac.limpopo.gov.za)

You can write to:

The Head  
Department of Sport, Arts & Culture  
Private Bag X 9549  
Polokwane, 0700

Tel: 015 -284 4000

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