



**DEPARTMENT OF
SPORT, ARTS & CULTURE
HEAD OFFICE**

Ref : S.5/7
Enq : Matamela LZ
Date : 20 August 2018


TO: ALL HEADS OF DEPARTMENT AND STAFF
LIMPOPO PROVINCIAL GOVERNMENT

CIRCULAR NO 4 OF 2018 (HRD)

**ADVERTISEMENT OF GRADUATE INTERNSHIP AND WORK INTEGRATED LEARNING
(WIL) OPPORTUNITIES FOR LIMPOPO DEPARTMENT OF SPORT, ARTS AND CULTURE
(DSAC)**

1. Applications are hereby invited from unemployed graduates and Technical, Vocational, Education and Training (TVET) College students between 18 and 35 years of age for the filling of 2 internship posts and 25 WIL opportunities, funded by Culture, Arts, Tourism, Hospitality and Sports Sector Education and Training Authority (CATHSSETA) and Public Service Sector Education and Training Authority (PSETA), as outlined on the attached document, **Annexure "A"**.
2. Applications must be submitted on Z83 form obtainable from any Public Service Department / Institution or can be downloaded from www.dpsa.gov.za.
3. Applications must be completed in full and signed, accompanied by certified copies of an identity document; educational qualifications (and academic record or statement of results for TVET students) and a comprehensive CV. Applications without attachments will not be considered. A specific reference number for the post applied for must be quoted in the space provided in the form.
4. Internship applicants who completed their studies but have not yet graduated must attach signed and stamped endorsement letters from their institutions. WIL applicants should submit signed and stamped letter from TVET College indicating name and ID or Student number of the learner and duration of the required experiential learning.
5. All applications should be submitted to The Head of Department, Department of Sport, Arts and Culture, Private Bag X 9549, POLOKWANE, 0700 or submitted by hand at 21 Biccard Street, POLOKWANE. Enquiries: Matamela LZ @ 015 284 4109 and Makgoka KS @ 015 284 4223. Faxed or emailed applications will not be considered.
6. The contents of this circular must be brought to the attention of all employees and TVET Colleges in Limpopo province.

7. All short-listed applicants will be subjected to security clearance, verification of qualifications and must provide their original certificates of the qualification and identity Document on the day of the interviews for verification purposes.
8. Applicant (s) recommended for appointment will be subjected to all vetting procedures.
9. The closing date is **11 September 2018 at 16h00**. Applications received after closing date will not be accepted.
10. If you do not receive any response from us within 6 weeks after the closing date, regard your application as unsuccessful.
11. DSAC is an equal opportunity and affirmative action employer. Women and people with disabilities are encouraged to apply.



ACTING HEAD OF DEPARTMENT

24/08/2018

DATE

Annexure "A"

QUALIFICATIONS REQUIRED	REF NO.	AREA OF PLACEMENT	PLACEMENT STATION
Degree or National Diploma in Sport Management/ Sport Science/ Sport Development/Recreation studies	SAC01/2018	Sport & Recreation (2)	Head Office
Diploma in Human Resource Management	SAC02/2018	Human Resource Management (15)	Head Office, Polokwane
Diploma in Public Management	SAC03/2018	Strategic Planning (4) Administration (2)	Head Office, Polokwane 1 Vhembe District Office & 1 Mopani District Office
Diploma in Management Assistant	SAC04/2018	Directors' Offices (4)	Head Office, Polokwane

Graduate interns will receive a stipend of **R5 000.00 per month** for a period of 12 months, commencing on **1 October 2018** and ending on **30 September 2019**.

Student interns/ WIL/Experiential learners will receive a stipend of **R2 500.00 per month** for a period of 18 months, commencing on **1 October 2018** and ending on **31 March 2020**.